

(2) New Registrants (Out of Country)

Steps for Completing Applications for Registration and Licensure for Internationally Educated Nurses

Accurate and Fair International Credential Screening, World Education Services (WES)

Effective August 1, 2009, applicants who have been educated in nursing outside of Canada will be required to undergo a credential evaluation as part of the application process. CLPNNS has partnered with WES to provide this service to applicants through their secure online service center.

WES evaluation reports provide CLPNNS with an accurate and objective representation of the academic history of an international candidate.

To access WES, go to: <http://www.wes.org/ca/jobSeekers/certification.asp> and follow the necessary steps to have the credential evaluation sent directly to CLPNNS.

- 1.** Complete Part I of the Application for Licensing in Nova Scotia and submit it directly to the College of Licensed Practical Nurses of Nova Scotia (the College) with:
 - ✓ The non-refundable evaluation fee, in Canadian funds (current fee is \$50).

- 2.** Complete **Section A** of Part II on the Application for Licensing in Nova Scotia then submit it directly to your ORIGINAL registering/licensing authority requesting:
 - ✓ Completion of Section B of Part II, or that they attach a statement verifying your registration status
 - ✓ Part II be returned directly to the College by mail from the registering/licensing authority.

- 3.** Complete **Section A** of Part III on the Application for Licensing in Nova Scotia if your original and current registering/licensing authorities differ (e.g. you have registered in another state/country since your initial registration/licensure). Submit this form directly to your current or most recent registering/licensing authority requesting:
 - ✓ Completion of Section B of Part III, or that they attach a statement verifying your registration status
 - ✓ Part III be returned directly to the College by mail from the registering/licensing authority.

- 4.** Complete **Section A** of Part IV on the Application for Licensing in Nova Scotia and submit it directly to the Human Resources of your most recent employer requesting:
- ✓ Completion of Section B of Part IV
 - ✓ Part IV be returned directly to the College by mail from the designated authority.
- 5.** Complete **Section A** of Part V (2) on the Application for Licensing in Nova Scotia and submit it directly to your school of nursing, requesting:
- ✓ Completion of Section B of Part V (2)
 - ✓ Part V (2) be returned directly to the College by mail with a copy of your nursing program transcript by the designated authority
 - ✓ Complete Credential Evaluation via World Education Services (WES)
<http://www.wes.org/ca/jobSeekers/certification.asp> and follow the necessary steps to have the credential evaluation sent directly to CLPNNS.